SAMPLE ONLY – made-up client, address and engineer. Not a real certificate.

MINOR ELECTRICAL INSTALLATION WORKS CERTIFICATE SE

Certificate No.: SAMPLE-MW-0001

Sample Electrical Ltd
01632 960000 certs@example.com

(See the guidance for recipients included with this certificate)
To be used only for minor electrical work which does not include the provision of a new circuit

SECTION A: Description of the minor works

1. Details of the Client **Sample Client Ltd, 1 Example Street, Sampletown, ZZ99 9ZZ** Date minor works completed **20/10/2026**
2. Installation location/address **1 Example Street, Sampletown, ZZ99 9ZZ**
3. Description of the minor works **Added one double socket outlet to the existing kitchen ring final circuit. SAMPLE ONLY: made-up job for this demo.**
4. Details of any departures from BS 7671:2018 as amended to A4:2026 for the circuit altered or extended (Regulation 120.3, 133.1.2, 133.1.3 and 133.5).
None

Details of permitted exceptions (Regulation 411.3.3). Where applicable, a suitable risk assessment(s) must be attached to this Certificate.
None

☐ Risk assessment attached

5. Comments on (including any defects observed in) the existing installation (Regulation 644.1.2):
No defects seen in the parts of the existing installation looked at during this work (sample).

SECTION B: Presence and adequacy of installation earthing and bonding arrangements (Regulation 132.16)

1. System earthing arrangement: ☐ TN-S ☑ TN-C-S (PME) ☐ TN-C-S (PNB) ☐ TT ☐ TN-C ☐ IT
2. Earth fault loop impedance at distribution board (Zdb) supplying the final circuit **0.21** Ω
3. Presence of adequate main protective conductors:
   ☑ Earthing conductor
   Main protective bonding conductor(s) to: ☑ Water ☑ Gas ☐ Oil ☐ Structural steel ☐ Other (Specify)

SECTION C: Circuit details

DB Reference No.: **DB1** DB Location and type: **Hall cupboard, split-load consumer unit**
Circuit No.: **3** Circuit description: **Kitchen sockets (ring final)** Reference method* **C**
csa of conductors: Live **2.5** mm² CPC **1.5** mm²
Circuit overcurrent protective device: BS (EN) **BS EN 61009-1** Type **B** Rating **32** A Breaking capacity **6** kA
RCD: BS (EN) **BS EN 61009-1** Type **A** Rating **32** A Rated residual operating current (IΔn) **30** mA
Rated time delay _____ ms
AFDD: BS (EN) _____ Rating _____ A
SPD: BS (EN) _____ Type _____
* See Table 4A2 of Appendix 4 of BS 7671:2018+A4:2026

SECTION D: Test results for the altered or extended circuit (where relevant and practicable)

Protective conductor continuity: (R1 + R2) **0.38** Ω or R2 _____ Ω
Continuity of ring final circuit conductors: r1 - r1 **0.31** Ω rn - rn **0.31** Ω r2 - r2 **0.52** Ω
Insulation resistance: Test voltage **500** V Live - Live **>200** MΩ Live - Earth **>200** MΩ
Polarity satisfactory: ☑ Maximum measured earth fault loop impedance: Zs **0.59** Ω
RCD disconnection time at rated residual operating current (IΔn) **18** ms Satisfactory test button operation: ☑
AFDD satisfactory test button operation: ☐ **N/A** NOTE: Not all AFDDs have a test button
SPD functionality confirmed: ☐ **N/A** NOTE: Not all SPDs have visible functionality indication

SECTION E: Declaration

I certify that the work covered by this certificate does not impair the safety of the existing installation and the work has been designed, constructed, inspected and tested in accordance with BS 7671:2018 amended to A4:2026 and that to the best of my knowledge and belief, at the time of my inspection, complied with BS 7671 except as detailed in Section A.

Name: **ALEX EXAMPLE**
For/on behalf of: **Sample Electrical Ltd**
Address: **Unit 0, Example Yard**
Sampletown
ZZ99 9ZZ

Signature: 
Position: **Qualified Supervisor (sample)**
Date: **20/10/2026**

SAMPLE

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GUIDANCE FOR RECIPIENTS (to be appended to the Certificate)

This Certificate has been issued to confirm that the electrical installation work to which it relates has been designed, constructed, inspected and tested in accordance with BS 7671.

You should have received an 'original' Certificate and the person that issued the Certificate should have retained a duplicate. If you were the person ordering the work, but not the owner of the installation, you should pass this Certificate, or a copy of it, to the owner. A separate Certificate should have been received for each existing circuit on which minor works have been carried out. This Certificate is not appropriate if you requested the person that issued the Certificate to undertake more extensive installation work, for which you should have received an Electrical Installation Certificate.

The signature on this Certificate is that of the person authorized by the company executing the work of design, construction and inspection and testing.

The Certificate should be retained in a safe place and be shown to any person inspecting or undertaking further work on the electrical installation in the future. If you later vacate the property, this Certificate will demonstrate to the new owner that the minor electrical installation work carried out complied with the requirements of BS 7671 at the time the Certificate was issued.

For safety reasons, the electrical installation will need to be inspected at appropriate intervals by a skilled person or persons, competent in such work.

Where the installation includes a residual current device (RCD) it should be tested six-monthly by pressing the button marked 'T' or 'Test'. The device should switch off the supply and should then be switched on to restore the supply. If the device does not switch off the supply when the button is pressed, seek expert advice. For safety reasons it is important that this instruction is followed.

Where the installation includes an arc fault detection device (AFDD) having a manual test facility it should be tested six-monthly by pressing the test button. Where an AFDD has both a test button and automatic test function, manufacturer's instructions should be taken into account with respect to test button operation.

Where the installation includes a surge protective device (SPD) the status indicator should be checked to confirm it is in operational condition in accordance with manufacturer's information. If the indication shows that the device is not operational, seek expert advice. For safety reasons it is important that this instruction is followed.

Where the installation includes alternative or additional sources of supply, warning notices should be found at the origin or meter position or, if remote from the origin, at the consumer unit or distribution board and at all points of isolation of all sources of supply.

SAMPLE